2013 - 2014

Educator Requirements for Highly Qualified

Effective Teachers and Leaders Unit Eric Brooks, Director (602) 364-1842



- 1 Administrator Section (Please Note New Changes)
- 2 Paraprofessional Attestation
- 3 Elementary Attestation
- Middle School, Junior High, 4 High School, Visual Arts & Music Attestation
- 5 Reading Specialist Attestation
- 6 Math Interventionist Attestation
- 7 SEI Classroom Attestation
- 8 Special Education Attestations/HOUSSE
- 9 Rural Education Achievement Program Attestation/HOUSSE
- 10 CTE Attestation (Dual Credit Only)



May 1, 2013

Dear Educator:

Arizona is committed to the goal that poor and minority children must not be taught by inexperienced, unqualified, and/or out-of-field teachers at higher rates than other children. Arizona further recognizes that teacher quality has a major impact on overall student achievement. Ultimately, it is the Department of Education's mission to ensure that all students achieve the Arizona Academic Standards and reach their fullest potential. This goal can only be realized when every child; regardless of geographic location, socio-economic status, or ethnicity, is taught by a highly effective teacher.

Thank you as we work cooperatively to ensure a highly effective teacher in every Arizona classroom.

Sincerely,

Eric Brooks

Director, Effective Teachers and Leaders Unit

Arizona Department of Education

Phone: 602-542-4150 eric.brooks@azed.gov

Gin Godly

Highly Qualified Teacher Updates 2013-2014

All core content teachers must be highly qualified at the time of hire or the time of transfer to another position within a local education agency (regardless of whether a school receives Title I funding.







New This Year!!!!

- It is no longer a requirement for local education agencies to complete attestation forms to gather highly qualified data unless they choose to do so. However, teachers <u>must still meet the specific</u> requirements for each core content position they are hired to teach.
- Local education agencies should utilize the enclosed attestation forms as a <u>guidance document</u> to determine highly qualified status for core content positions. They may also elect to continue using the attestation forms as a means to collect information which is <u>required</u> to be entered onto the Highly Qualified Teacher Position Input application through the Common Log-On.
- Local education agencies must maintain a highly qualified teacher file for each core content teacher, which is updated annually and includes a copy of the attestation forms (if utilized) and supporting documentation for all current teaching assignments. Files must be stored at a local school site or at a centralized location for a minimum of five years.
- School principal confirmation of the highly qualified status of core content teachers will now be collected digitally (i.e. electronic signatures) as a part of entering teacher data on the Highly Qualified Teacher Position Input application rather than signing individual attestation forms.







HQT Reporting Timeline-2013-2014

• All district/charter schools must report their highly qualified teacher information on-line no later than Monday, September 30, 2013.

HOUSSE Rubric Reminder

- Teachers in core content areas who were determined to be highly qualified through the HOUSSE Rubric (Arizona's High, Objective, Uniform, State Standard of Evaluation) on or before June 30, 2007 m ay continue to use the HOUSSE to meet the highly qualified requirement provided that a phy sical copy of the completed rubric form, along with all supporting documentation, are available and on file within the LEA. For a regular HOUSSE Rubric to be valid, tea chers must have been teaching in the core content area at the time of completion. It is the responsibility of the LEA to retain all proper documentation for each teacher. It is also str ongly recommended that teachers keep a personal c opy of their HOUSSE Rubric and supporting documentation since they cannot be recreated. In addition, please note the following:
 - 1) The Highly Qualified Attestation Form provides the HOUSSE Rubric as an option to determ ine content competency by earning a minimum of 100 points and providing supporting documentation.

Highly Qualified Teacher Updates 2013-2014

- 2) Teachers who hold a HOUSSE Rubric with support ing documentation that was completed on or before June 30, 2007, in a specific content area are able to use it any time during their professional career even if the y move to a different teaching position and then return to the position for which they hold the HOUSSE Rubric. This is true of all of the HOUSSE Rubr ics created during this timeframe.
- 3) In the HQT Application, the HOUSSE Rubric is an option in the highly qualified criteria drop down menu. Teachers will be h ighly qualified if the t eaching position is the same as the one that the HOUSSE Rubric was completed for with the supporting documentation.

Definitions

- **Equity:** The LEA will ensure that poor and minority students are not taught at higher rates than other students by inexperienced, unqualified, or out-of-field teachers.
- **New Hires**: "New hires" includes teachers already employed by the district/charter school who <u>transfer</u> into a different school or individuals that are newly employed by the school district/charter.
- A SPED "teacher of record" directly instructs, evaluates a nd assigns grades to students in core academic subjects and <u>must</u> show content competency for each core subject area taught. SPED teachers do not have to de monstrate subject-matter competency in core acade mic subjects if the y qualified teachers with consultation on the a daptation of curricula, the use of behavioral supports and interventions, the selection of appropriate ac commodations, assists students with study or organization skills, or reinforces instruction the child has already received from a teacher who is highly qualified in that core academic subject. A SPED teacher who is not "teacher of record" is then determined highly qualified by having the appropriate Arizona Special Education Certificate.

Contact Information

Name	Title	E-mail Address	Phone
Educator Excellence Section Website at ADE		http://www.ade.az.gov/asd/hqtp/	
Todd Petersen	Deputy Associate Superintendent	todd.petersen@azed.gov	602-364-2242
Eric Brooks	Director, Title II	eric.brooks@azed.gov	602-364-1842
Rosemary Gaona	Education Program Specialist, Title II	rosemary.gaona@azed.gov	602-364-3553
Marilyn Gardner	Education Program Specialist, Title II	marilyn.gardner@azed.gov	602-542-5343
Steve Larson	Education Program Specialist, Title II	steve.larson@azed.gov	602-542-3532
Virginia Stodola	Education Program Specialist, Title II	virginia.stodola@azed.gov	602-364-3552
Support Services	For Common Log-On Access to HQT	enterprise@azed.gov	602-542-7378 or (866) 577-9636
ALEAT Invitation	Access to Arizona LEA Tracker	ALEAT@azed.gov	602-542-4353



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION CHECKLIST FOR PRINCIPALS

LEA	Principal Name	
School	School Start Date	

All core content teachers must be highly qualified at the time of hire or the time of transfer to another position within a local education agency (regardless of whether a school receives Title I funding).

Wi	thin the first 4 weeks of school the following should be completed:
	The Highly Qualified Teacher Guidance/Attestation Booklet for 2013-2014 should be downloaded from the Arizona Department of Education website located at: http://www.ade.az.gov/asd/hqtp/ .
	Administrators should review the list of core content areas and the requirements for each position provided in the guidance booklet. Regardless of whether an LEA chooses to utilize the attestation forms to gather highly qualified data, teachers must meet the specific requirements for each core content position they are hired to teach.
Con	Economics Elementary Education English Foreign Language Geography History Mathematics Middle Grades General Science Middle Grades Language Arts/Reading Middle Grades Social Studies Middle Grades Social Studies Music Political Science/Government Science (including Biology, Chemistry, Earth Science, General Science, Integrated Science, Physical Science and Physics) Visual Arts
	Administrators will review all teacher attestations (if utilized) and by entering the teacher information will verify the documentation provided to support the highly qualified status for each core teaching assignment.
	Under the federal ESEA requirements (formerly the No Child Left Behind Act of 2001) Title I schools are required to provide parent notification when a teacher does not meet the requirements as a highly qualified professional as outlined by the legislation. Sample copies of the parent notification letter for district and charter schools can downloaded from the Arizona Department of Education website located at: http://www.azed.gov/highly-qualified-professionals/highly-qualified-teachers-and-paraprofessionals/information-for-administrators/
	Although it is no longer a requirement to have teachers sign their individual attestation forms, it is recommended that administrators review the core content position requirements for each assigned position (along with the means by which the teacher meets the highly qualified requirements).

Administrators will ensure that a highly qualified file for each core content teacher is updated annually and include all attestation forms (if utilized) and supporting documentation for all current teaching assignments. Files must be stored at the school site or at

All highly qualified teacher data must be entered on the Highly Qualified Teacher Application, accessed through the Common Log-On, no later than October 1, 2013. The online application is where the teacher information is **verified** by administrators.

a centralized location for a minimum of five years.



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM INSTRUCTIONAL PARAPROFESSIONAL

(Pursuant to requirements mandated by P.L. 107-110 No Child Left Behind Legislation)

To be completed by Instructional Paraprofessionals in Grades K-12

working in any Title I Programs or in Title I School-Wide Schools.

Name:		LEA:	
SSN (last 4 digits):		School:	
1. Secondary scho	ool diploma or GED)	
2. Check only ON	<u>E</u> option below:		
☐ Holds	an associate's (or higher) degree (attacl	n copy);	
	oleted two years of study (equaling 60 or reducation (attach transcript; 100 level o		
	OR		
Obtain	ned a passing score on an ADE-approve	d assessm	nent (attach score report):
	 ParaPro ACT Workkeys (requires Business Writing, Applied Master Teacher's Para Educator L 		Reading Comprehension test results) etwork
	quirements for 1 and 2, under federal gar Title I School-Wide school.	uidelines, _.	you are considered qualified to work in a
☐ Highly	Qualified Paraprofessional] Non-Hig	hly Qualified Paraprofessional
I attest to the factor	ual completion of this evaluation.		
Signature of Paraprofe	essional	Date	
Signature of Supervision	ng Teacher #1	Date	9
*Signature of Supervis	sing Teacher #2	Date	•
*Signature of Supervis	sing Teacher #3	Date	•
Printed Name of Prince	ipal		
Signature of Principal		Date	•

* Include additional teacher signatures if working with more than one. Each supervising teacher must be highly qualified.

Attach all supporting documents.



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM ELEMENTARY

(Pursuant to requirements mandated by P.L. 107-110 No Child Left Behind Legislation)
To be completed by Elementary Self-Contained Teachers in Grades K-8 and Middle Grades
Single-Subject Teachers through Grade 6 to verify Highly Qualified status.

ame:			SSN (last 4 digits):	
chool:			LEA:	
eacher \	Work		School Start Date:	
mail:			(mm/yyyy)	
1 Hol	ds a hach	elor's degree	(Date teacher first began working at this sch	iooi site)
1. 1101	us a baci	cioi a degree	AND	
2. Hol	ds a valid	Arizona teaching certificate (A.	R.S. §15-502.B)– Intern, Provisional, Reciprocal or Star	ndard
		ol teachers are exempt from th		
a	□ Farl	Childhood Certificate (K-3 only	<i>/</i>)	
b.	•	nentary Certificate	'	
C.		ondary Certificate		
d.		ign Teacher Certificate		
e.		thing Intern Certificate		
f.			isability Area(s)):	
		,	, , , ,	
			AND	
3. Tea	achina As	signment:	, 1112	
		Grade(s)	# of Periods Taught in this Core Content Area	
Ple	ease che	ck only <u>ONE</u> option below:		
a.	☐ Pass	ed the Elementary Education S	Subject Knowledge AEPA exam # 01 OR	
b.		ed both the NES Elementary E		
C.			t Knowledge AEPA exam #36 (covers K-3 only) OR	
d.		-	ducation exam (covers K-3 only) OR	
e.		-	Childhood- Generalist Certificate (covers K-3 only) OR	
f.		-	t-of-state reciprocal exam (documentation required) OR	
g.			the AZ HOUSSE for Veteran Teachers Returning to the	
9.		ession – Elementary Education	<u> </u>	
h		•	the AZ HOUSSE for Elementary Teachers, completed r	no later
11.		•	required). An existing rubric may be utilized by teacher	
		nuing or returning to teach in th	, ,	J
i.		= =	t-of-state reciprocal HOUSSE rubric (with supporting	
		mentation)	of state reciprocal Freedoc Itabrie (with supporting	
If you		,	(including 3a, 3b, 3c, 3d, 3e, 3f, 3g, 3h or 3i), under	ar fadar:
		are considered highly qualifie		er redere
garaon	-	ly Qualified Teacher	□ Non-Highly Qualified Teacher	
1 044004	_		<u> </u>	
rattest	to the lac	ctual completion of this evaluati	on.	
0: .	·			
Signatui	re of Teache	er	Date	
Drinter	Nama of De	nainal		
Printed I	Name of Pri	пира		
Ciarra t	an of Duin of	-1	Deta	
	re of Princip		Date ntent areas and require the use of the Middle. Junior High. Hig	

Please note: Visual Arts & Music are K-12 grade content areas and require the use of the Middle, Junior High, High School, Visual Arts & Music attestation form.



2013 - 2014ARIZONA HIGHLY QUALIFIED ATTESTATION FORM MIDDLE, JUNIOR HIGH, HIGH SCHOOL, VISUAL ARTS (K-12) & MUSIC (K-12) (Pursuant to requirements mandated by P.L. 107-110 No Child Left Behind Legislation)

To be completed by Visual Arts (K-12), Music(K-12) and Departmentalized Teachers in Grades 7-12 in the following Core Academic Areas: Middle Grades Language Arts/Reading, Middle Grades Social Studies, English, Mathematics, Science (including General Science, Biology, Chemistry Earth Science, Physical Science and Physics), Foreign Language, Economics, Political Science, History & Geography.

Name:	SSN (last 4 digits):
School:	LEA:
Teacher Work Email:	School Start Date: (mm/yyyy)
	(Date teacher first began working at this school site)
	ch core content area they are assigned to teach. If the LEA is parate form should be completed for each core content area.
I. Hold a bachelor's degree	
2. Hald a valid Ariana tarahina andificata (A.D.C. S4	AND
 Hold a Valid Arizona teaching certificate (A.R.S. §1: school teachers are exempt from this requirement). 	5-502.B)– Intern, Provisional, Reciprocal or Standard (charter .
a. Elementary Certificate	
b. Secondary Certificate	
c. Foreign Teacher Certificate	αν Ατορ(ο).
d.	y Area(s):
Ç	AND
3. Teaching Assignment:	<u></u>
37443(0)	
Core Academic Area	# Periods Taught in this Core Content Area
Please check only <u>ONE</u> option below:	
a. Passed the appropriate AEPA or NES Sub	oject Knowledge exam in the core academic subject area OR
	ate reciprocal <u>exam</u> (documentation required) OR
· · · · · · · · · · · · · · · · · · ·	foreign languages other than Spanish, German and French) OR
d. Holds an advanced degree in the core aca	·
e. Has a major/24 credit hours in the core aca	
_	ore academic subject area (Generalist Certificates excluded) OR
g. Earned a minimum of 100 points on the AZ Middle, Junior High, High School, Visual A	Z HOUSSE for Veteran Teachers Returning to the Profession –
	Z HOUSSE for Middle, Junior High, High School, Visual Arts & Music
·	b later than June 30, 2007 (documentation required). An existing
rubric may be utilized by teachers continuir	ng or returning to teach in this content area OR
 i. □ HQ Teacher Reciprocity- Has an out-of-sta 	ate reciprocal HOUSSE <u>rubric</u> (with supporting documentation)
If you met the requirements for 1, 2 and 3 (including 3 considered highly qualified .	8a, 3b, 3c, 3d, 3e, 3f, 3g, 3h or 3i), under federal guidelines, you are
☐ Highly Qualified Teacher	□ Non-Highly Qualified Teacher
attest to the factual completion of this evaluation.	
Signature of Teacher	 Date
ga.a. o o, 1000101	
Printed Name of Principal	
Signature of Principal	
	3/5/1



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM READING SPECIALIST

(Interventionist)

(Pursuant to requirements mandated by P.L. 107-110 No Child Left Behind Legislation)
To be completed by reading specialist, reading consultant, remedial reading teacher, reading interventionist, or teachers in a similar position, in Grades K-12 to verify Highly Qualified status.

	T		
lame:		SSN (last 4 digits):	
School:		LEA:	
eacher Work mail:		School Start Date: (mm/yyyy)	
		(Date teacher first began working at	this school site)
1. Holds a ba	chelor's degree		
		ND	
	lid Arizona teaching certificate (A.R.S. §15 chers are exempt from this requirement)	5-502.B) – Provisional, Reciprocal or Stand	ard (charter
	rly Childhood Certificate		
	ementary Certificate condary Certificate		
	reign Teacher Certificate		
	ecial Education Certificate (List Disability	Area(s):	
·	`	· /	
	A	ND	
3 Teaching A	Assignment: Reading Specialist (Interven		
o. readining /	todamy openanot (microci)	# Periods taught in this Core Con	tent Area
Check only Of	<u>NE</u> option below:	•	
a. 🗖 Re	eading Specialist Endorsement (district so	chools)	
	eets the requirement for a Reading Speci	, ,	
		,	
If you met the highly qualifi		3a or 3b), under federal guidelines, you a	re considered
□ Hiạ	ghly Qualified Teacher	■ Non-Highly Qualified Teacher	
I attest to the f	factual completion of this evaluation.		
	·		
Signature of Teac	bhor	Date	
Signature or read	alei	Date	
Printed Name of I	Principal	_	
Signature of Princ	cipal		



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM K-8th GRADE MATH INTERVENTIONIST

(Pursuant to requirements mandated by P.L. 107-110 No Child Left Behind Legislation)

To be completed by the math interventionist, remedial math teacher, math specialist or similar position in Grades K-8 to verify Highly Qualified status. This individual is not the Teacher of Record for this content area.

ame:		SSN (last 4 digits):
chool:		LEA:
eacher ork Email	l:	School Start Date: (mm/yyyy)
		(Date teacher first began working at this school site)
1. Hold	s a bachelor's degree	ND
		5-502.B) – Provisional, Reciprocal or Standard (charter
b. c. d.	 □ Early Childhood Certificate- (K-3rd grade stu □ Elementary Certificate □ Secondary Certificate- (7-8th grades studen □ Foreign Teacher Certificate- (Grade designate) □ Special Education Certificate- (List Disability 	ats <u>only</u>) ations apply)
3 Tea	A ching Assignment:Mathematics Interventionis	ND t
		# of Periods Taught in this Core Content Area
Ch	eck only <u>ONE</u> option below:	
b.c.d.e.f.g.h.i.	□ Holds Mathematics K-8 Endorsement (effect □ Passed the AEPA Mathematics Subject Know □ Passed the NES Mathematics Subject Know □ Passed the AEPA Middle Grades Mathematic □ Passes the NES Middle Grades Mathematic □ HQ Teacher Reciprocity- Has an out-of-state □ Holds an advanced degree in Mathematics OR □ Holds National Board Certification in Mathematics of the requirements for 1, 2, and 3 (including 3a)	wiledge exam #10 OR wiledge exam OR wiledge exam OR wiledge exam OR wiles Subject Knowledge exam OR wiles Subject Knowledge exam OR wiles reciprocal <u>exam</u> (documentation required) OR wiles (Early Adolescence Certificate)
•	es, you are considered highly qualified .	a, SD, SC, Su, Se, SI, Sg, SII OF SI), under lederal
	☐ Highly Qualified Teacher	☐ Non-Highly Qualified Teacher
I attest t	to the factual completion of this evaluation.	
Signature	of Teacher	
Printed Na	ame of Principal	<u> </u>
Signature	of Principal	



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM Structured English Immersion Classroom

(Pursuant to requirements mandated by P.L. 107-110 No Child Left Behind Legislation)

This attestation is to be completed by teachers in Structured English Immersion Classrooms as defined in A.R.S. §15-756.01 in grades K-12 for the 2013-2014 school year to verify "highly qualified" status. "Structured English Immersion Classroom" means a classroom in which all of the students are limited English proficient as determined by composite AZELLA scores of Pre-emergent, Emergent, Basic or Intermediate. The purpose of the classroom is to provide four hours of daily ELD instruction, as described in the definition of "ELD" in A.R.S. §15-756.01, in the manner prescribed herein.

Name:			SSN (last 4 digits):	
School:			LEA:	
Teacher Email:	Work		School Start Date: (mm/yyyy)	
Toos	hina Aa	cignment, CEI Classroom Crades V 2	(Date teacher first began	working at this school site
	_	signment: SEI Classroom Grades K - 3 Taught in this Core Content Area:		
				
1. Ho	olds a ba	chelor's degree AND		
		lid Arizona teaching certificate (A.R.S. §15-502.B) – Interpretable (A.R.S. §15-502.B)	ern, Provisional, Reci	procal, or Standard
3. PI	ease ch	eck only <u>one</u> option below:		
а		ovisional/Full BLE Endorsement (district schools) OR		
b		ovisional/Full ESL Endorsement (district schools) OR		
C.		ovisional/Full SEI Endorsement (district schools) OR	051 5 dono o monto /o/o	- u(- u l l-)
d	. 📙 🖂	eets the requirements for the Provisional/Full BLE/ESL/S	SEI Endorsement (<i>cn</i>	arter schools)
4 . Pl	ease che	eck only <u>one</u> option below:		
		ssed the AEPA Elementary Education Subject Knowledge	ge exam #01 OR	
		ssed both the NES Elementary Education Subtests I and	-	
		sed the AEPA Early Childhood Education Subject Know		vers K-3 only) OR
		ssed the NES Early Childhood Education Subject Knowl		
		ds a valid National Board Early Childhood- Generalist C	•	• /
		Teacher Reciprocity- Has an out-of-state reciprocal example of the state reciprocal example of the state reciprocal example of the state of the stat	 '	• •
g		rned a minimum of 100 points on the AZ HOUSSE for V		-
		fession – Elementary Education K-8 Self Contained (do	•	,
n	July	rned a minimum of 100 points on the AZ HOUSSE for E or 1 st , 2007 <i>(documentation required).</i> An existing rubric returning to teach in this content area OR		
i.	☐ HQ	Teacher Reciprocity- Has an out-of-state reciprocal HC umentation)	OUSSE <u>rubric</u> (with su	pporting
Teac	hina As	signment: SEI Classroom Grades 4 - 6		
	_			
# of I	Periods	Taught in this Core Content Area:		
4 LI		abalaria dagraa		

1. Holds a bachelor's degree

AND

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2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM Structured English Immersion Classroom

2. Holds a valid Arizona teaching certificate (A.R.S. §15-502.B) – Intern, Provisional, Reciprocal, or Standard (charter school teachers are exempt from this requirement)

AND

	AND
3.	Please check only <u>one</u> option below: a. □ Provisional/Full BLE Endorsement (district schools) OR b. □ Provisional/Full ESL Endorsement (district schools) OR
	c. Provisional/Full SEI Endorsement (district schools) OR
	d.
	AND
4.	Please check only <u>one</u> option below:
	a. Passed the AEPA Elementary Education Subject Knowledge exam #01 OR Passed the AEPA Elementary Education Subject Knowledge exam #01 OR
	b. Passed both the NES Elementary Education Subtests I and II OR
	 c. □ HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR d. □ Earned a minimum of 100 points on the AZ HOUSSE for Veteran Teachers Returning to the
	Profession – Elementary Education K-8 Self Contained (documentation required) OR
	e. Earned a minimum of 100 points on the AZ HOUSSE for Elementary Teachers, completed prior to
	July 1 st , 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area OR
	 f. □ HQ Teacher Reciprocity- Has an out-of-state reciprocal HOUSSE <u>rubric</u> (with supporting documentation)
т.	anchina Ancian mente CEI Cleannam Cuados 7 0
	eaching Assignment: SEI Classroom Grades 7 - 8
(of Periods Taught in this Content Area:
1.	Holds a bachelor's degree AND
2.	Holds a valid Arizona teaching certificate (A.R.S. §15-502.B) – Intern, Provisional, Reciprocal or Standard (charter school teachers are exempt from this requirement) AND
3.	Please check only one option below:
	a. Provisional/Full BLE Endorsement (district schools) OR
	b. D Provisional/Full ESL Endorsement (district schools) OR
	c. D Provisional/Full SEI Endorsement (district schools) OR
	 d.
4.	Please check only <u>one</u> option below:
	a. D Passed the AEPA English Subject Knowledge exam #02 OR
	b. D Passed the NES English Language Arts Subject Knowledge exam OR
	c. Department of the AEPA Middle Grades Language Arts/Reading Subject Knowledge exam #38 OR
	d. Passed the NES Middle Grades English Language Arts Subject Knowledge exam OR Passed the NES Middle Grades English Language Arts Subject Knowledge exam OR
	e. HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR A triple of the control of the c
	f.
	g. Earned a minimum of 100 points on the AZ HOUSSE for Veteran Teachers Returning to the Profession in English or Language Arts/Reading (documentation required) OR
	h. Earned a minimum of 100 points on the AZ HOUSSE in English or Language Arts/Reading, completed prior to July 1 st , 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area OR

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2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM Structured English Immersion Classroom

i.

HQ Teacher Reciprocity- Has an out-of-state reciprocal HOUSSE rubric (with supporting) documentation) **Teaching Assignment: SEI Classroom Grades 9 - 12** # of Periods Taught in this Core Content Area: _____ 1. Holds a bachelor's degree 2. Holds a valid Arizona teaching certificate (A.R.S. §15-502.B) – Intern, Provisional, Reciprocal or Standard (charter school teachers are exempt from this requirement) **AND** 3. Please check only **one** option below: a. Provisional/Full BLE Endorsement (district schools) **OR** b. Deprovisional/Full ESL Endorsement (district schools) OR c. Provisional/Full SEI Endorsement (district schools) OR AND 4. Please check only **one** option below: a.

Passed the AEPA English Subject Knowledge exam #02 OR b. □ Passed the NES English Language Arts Subject Knowledge exam **OR** c. D HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR d.

Earned a major/24 credit hours in English or Language Arts/Reading OR e. D Earned a minimum of 100 points on the AZ HOUSSE for Veteran Teachers Returning to the Profession in English or Language Arts/Reading (documentation required) OR f.

Earned a minimum of 100 points on the AZ HOUSSE in English or Language Arts/Reading. completed prior to July 1st, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area OR g. HQ Teacher Reciprocity- Has an out-of-state reciprocal HOUSSE rubric (with supporting documentation) If you met the requirements for 1, 2, 3 (including 3a, 3b, 3c or 3d) and 4 (including 4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h or 4i) in the specific teaching assignment, under federal guidelines, you are considered highly qualified. Teaching Assignment (check all that apply): SEI Classroom Grades K - 3 ☐ Highly Qualified □ Non-Highly Qualified □ Not Applicable SEI Classroom Grades 4 - 6 ☐ Highly Qualified □ Non-Highly Qualified □ Not Applicable SEI Classroom Grades 7 - 8 ☐ Highly Qualified □ Non-Highly Qualified □ Not Applicable SEI Classroom Grades 9 - 12 ☐ Highly Qualified □ Non-Highly Qualified □ Not Applicable I attest to the factual completion of this evaluation. Signature of Teacher Date Printed Name of Principal

Signature of Principal

3/6/13

Date

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2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM SPECIAL EDUCATION: Not Teacher of Record (K-12)

Pursuant to requirements mandated by H.R. 1350, Sec. 602 – Individuals with Disabilities Education Improvement Act of 2004. To be completed by Special Education Teachers who are <u>not</u> the <u>teacher of record</u>.

ime:		SSN (last 4 digits):	
hool:		LEA:	
acher Work nail:		School Start Date: (mm/yyyy)	
		(Date teacher first began working at this school	ol site)
Please c	omplete the following:		
1. Holds	a bachelor's degree		
	AND		
	a valid Arizona Special Education Certi	icate (A.R.S. §15-502.B) – Intern, Provisional, Recipr	ocal
a) l	List Disability Area(s):		
	AND		
Speci qualifi interv organ	ed teachers with consultation on the ada entions, or the selection of appropriate a	y instruct students, or their role is limited to providing laptation of curricula, or the use of behavioral supports ccommodations, or assisting students with study or e child has already received from a teacher who is high	and
4. Tead	ching Assignment:	See also (a.)	
		Grade(s)	
	Disability Area(s)	# of Periods Taught in this Disability	Area
If you me	et the requirements for 1, 2 and 3, under	federal guidelines, you are considered highly qualifi	ied.
Ι	☐ Highly Qualified Teacher	■ Non-Highly Qualified Teacher	
I attest to	the factual completion of this evaluation	٦.	
Signature o	of Teacher	Date	
Printed Na	me of Principal		
Signature o	of Principal		

Note: SPED Teachers that are the "teacher of record" for part of the school day must also be highly qualified for this second teaching assignment.



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM SPECIAL EDUCATION: Early Childhood (Birth to Age 5)

Pursuant to requirements mandated by H.R. 1350, Sec. 602 – Individuals with Disabilities Education Improvement Act of 2004. To be completed by <u>Early Childhood Special Education Teachers</u>

me:		SSN (last 4 digits):
hool:		LEA:
acher Work nail:		School Start Date: (mm/yyyy)
		(Date teacher first began working at this school sit
1. Holds a b	achelor's degree	
	AND	
2. Check on	ly ONE option below:	
	lolds a valid Arizona Early Childh rovisional, Reciprocal or Standar	nood Special Education Certificate (A.R.S. §15-502.B) – Intern, rd OR
		cation Certificate (A.R.S. §15-502.B) [CC, ED, LD, MR, OI/OHI, eciprocal or Standard <u>and</u> the Early Childhood Certificate OR
		cation Certificate (A.R.S. §15-502.B) [CC, ED, LD, MR, OI/OHI, eciprocal or Standard <u>and</u> the Early Childhood Endorsement
3. Teaching	Assignment: Early Childhood St	pecial Education
If you met th		# of Periods Taught in this Core Content Area
If you met th		# of Periods Taught in this Core Content Area
If you met the	e requirements for 1 and 2 (inclu	# of Periods Taught in this Core Content Area
If you met the highly quali	e requirements for 1 and 2 (inclu fied to teach in an <u>early childhoo</u>	# of Periods Taught in this Core Content Area ding 2a, 2b or 2c), under federal guidelines, you are considered od special education setting. Non-Highly Qualified Teacher
If you met the highly quali	e requirements for 1 and 2 (incluified to teach in an early childhood lighly Qualified Teacher efactual completion of this evalua	# of Periods Taught in this Core Content Area ding 2a, 2b or 2c), under federal guidelines, you are considered ad special education setting. Non-Highly Qualified Teacher ation.
If you met the highly quali	e requirements for 1 and 2 (incluified to teach in an early childhood lighly Qualified Teacher efactual completion of this evalua	# of Periods Taught in this Core Content Area ding 2a, 2b or 2c), under federal guidelines, you are considered od special education setting. Non-Highly Qualified Teacher
If you met the highly quali	e requirements for 1 and 2 (incluified to teach in an early childhood lighly Qualified Teacher e factual completion of this evaluated	# of Periods Taught in this Core Content Area ding 2a, 2b or 2c), under federal guidelines, you are considered ad special education setting. Non-Highly Qualified Teacher ation.



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM SPECIAL EDUCATION: Teacher of Record (K- 6th Grade)

Pursuant to requirements mandated by H.R. 1350, Sec. 602 – Individuals with Disabilities Education Improvement Act of 2004. To be completed by Special Education Teachers who are the teacher of record for students in K-6th grade.

ame:			SSN (last 4 digits):	
School:			LEA:	
eacher			School Start Date:	
Vork Email:			(mm/yyyy)	nia anhaol aita)
A teacl	her of record directly instr	ructs evaluates and as	(Date teacher first began working at the signs grades for core academic	
	-	doto, evaluates and as	signio gradeo for core academio	Subjects.
1. Holds a	bachelor's degree	AND		
	valid Arizona Special Educad (including charter schools)	ation Certificate (A.R.S.	§15-502.B) – intern, provisional, re	eciprocal or
Disabilit	y Area(s) Listed on Certifica	ite:		
		AND		
3. Current	Teaching Assignment:			
	Grade(s)	Disability Area(s)	# of Periods Taught in t	his Core Content Area
Ple	ease check only <u>ONE</u> option	on below:		
	Passed the AEPA Element		nowledge exam #01 OR	
	Passed both the NES Elem	•	•	
		•	lge exam #36 (covers K-3 only) O	R
	•	•	t Knowledge exam (covers K-3 on	
	•	•	eralist Certificate (covers K-3 only)	• /
f. 🗖	HQ Teacher Reciprocity- H	as an out-of-state recipro	ocal exam (documentation require	d) OR
g. 🗖	Earned a minimum of 100 profession – Elementary E		E for Veteran Teachers Returning required) OR	; to the
h. 🗖		than June 30, 2007 (do	E for Special Education Teachers cumentation required). An existing in this content area OP	•
i. 🗖	· ·		ocal HOUSSE <u>rubric</u> (with support	ing
	the requirements for 1, 2, ar you are considered highly		, 3d, 3e, 3f, 3g, 3h or 3i), under fe	deral
	Highly Qualified Teacher	□ No	n-Highly Qualified Teacher	
I attest to the	ne factual completion of this	evaluation.		
Signature of 7	^r eacher		Date	_
Printed Name	of Principal			
Cionata a constituidad de la con	Dringing		Doto	_
Signature of F	-ппсіраі		Date	3/6/13



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM SPECIAL EDUCATION: Teacher of Record (Grades 7- 8)

Pursuant to requirements mandated by H.R. 1350, Sec. 602 – Individuals with Disabilities Education Improvement Act of 2004. To be completed by Special Education Teachers who are the teacher of record.

Name:			SSN (last 4 digits):	
School:			LEA:	
Teacher Wor Email:	k		School Start Date: (mm/yyyy)	
			(Date teacher first began working	ng at this school site)
A te	acher of record directly inst	ructs, evaluates and as:	signs grades for core acade	emic subjects.
1. Hold	ds a bachelor's degree			
		AND		
		AND		
	ds a valid Arizona special educ	cation teaching certificate	(A.R.S. §15-502.B) - Intern,	Provisional,
Rec	iprocal or Standard			
Disa	ability Area(s) Listed on Certific	cate:		
		AND		
3. Curi	rent Teaching Assignment:			
	Grade(s)	Disability Area(s)	# of Periods Taught in this	s Core Content Area
Please	check only ONE option below			
	Elementary Content			
	A special education teacher t	hat is highly qualified in E	lementary content can teach	in a
	self-contained classroom or			
		OR		
	Middle Grades Single Subje	ect Areas		
	A special education teacher the		ne of the content areas below	v is <u>only</u> highly
	qualified to teach that content attestation should be complet			eparate
	Middle Grades Language Arts	s/Reading		
	Middle Grades Mathematics			
	Middle Grades Social Studies	;		
	Middle Grades General Scien	ice		



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM SPECIAL EDUCATION: Teacher of Record (Grades 7- 8)

AND

			AND
4.	Ple	ase	check only ONE option below:
	Op	tio	ns for Elementary Content Area:
	b.		Passed the AEPA Elementary Education Subject Knowledge exam # 01 OR Passed <u>both</u> the NES Elementary Education Subtests I and II OR HQ Teacher Reciprocity- Has an out-of-state reciprocal <u>exam</u> (documentation required) OR
	d.		Earned a minimum of 100 points on the AZ HOUSSE for Veteran Teachers Returning to the Profession – Elementary Education (documentation required) OR
	e.		Earned a minimum of 100 points on the AZ HOUSSE for Special Education Teachers- Elementary content, completed no later than June 30, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area OR
	f.		HQ Teacher Reciprocity- Has an out-of-state reciprocal HOUSSE <u>rubric</u> (with supporting documentation)
	Ор	tio	ns for a Single Middle Grades Content Area:
	g.		Passed the appropriate AEPA or NES Subject Knowledge exam in the core content area OR
	h.		HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR
	i.		Holds an advanced degree in the core academic subject area OR
	j.		Has a major/24 credit hours in the core academic subject area OR
	k.		Holds National Board Certification in the core academic subject area (Generalist Certificates excluded) OR
	l.		Earned a minimum of 100 points on the AZ HOUSSE for Veteran Teachers Returning to the Profession – Middle, Junior High, High School, Visual Arts & Music (documentation required) OF
	m.		Earned a minimum of 100 points on the AZ HOUSSE for Special Education Teachers in the cor academic subject area, completed no later than June 30, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area OR
	n.		HQ Teacher Reciprocity- Has an out-of-state reciprocal HOUSSE <u>rubric</u> (with supporting documentation)
			the requirements for 1, 2, 3 and 4 (including 4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h, 4i, 4j. 4k, 4l, 4m or 4n) ral guidelines, you are considered highly qualified.
			Highly Qualified Teacher
l at	test	to t	he factual completion of this evaluation.

Date

Date

Signature of Teacher

Signature of Principal

Printed Name of Principal



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM SPECIAL EDUCATION: Teacher of Record (Grades 9-12)

Pursuant to requirements mandated by H.R. 1350, Sec. 602 – Individuals with Disabilities Education Improvement Act of 2004. To be completed by Special Education Teachers who are the teacher of record.

Name:			SSN (last 4 digits):
School:			LEA:
Teacher Wo Email:	rk		School Start Date: (mm/yyyy)
			(Date teacher first began working at this school site
A t	teacher of record directly instru	cts, evaluates and	assigns grades for core academic subjects.
1. Ho	olds a bachelor's degree		
		AND	
	olds a valid Arizona special educat eciprocal or Standard	ion teaching certific	cate (A.R.S. §15-502.B) – Intern, Provisional,
Dis	sability Area(s) Listed on Certificat	e:	
		AND	
		AND	
3. Cu	urrent Teaching Assignment:		
-	Grade(s)	Disability Area(s)	# of Periods Taught in this Core Content Area
	Grado(d)	ricasinty rivou(o)	# of t chous raught in this core containt that
DI	ages shook only ONE option hal	01//	
	ease check only <u>ONE</u> option bel eachers with students tested again		IS should check Elementary Content. If
att			estation should be completed for each core
	Elementary Content (Alternate Al	MS Only) □	I Geography
	Biology		1 History
	Chemistry		1 Mathematics
	Earth Science		l Music
	Economics		Physical Science
	English		l Physics
	Foreign Language		Political Science/Government

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2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM SPECIAL EDUCATION: Teacher of Record (Grades 9-12)

AND

4.	Please check only <u>ONE</u> option below:
	Ontions for Elementary Content (Alternate

Op	tio	ns for Elementary Content (Alternate AIMS O	nly):		
a.		Passed the Elementary Education Subject Kno	wledge AEPA exam # 01 OR		
b.		Passed both the NES Elementary Education Su	ubtests I and II OR		
C.	 Options for Elementary Content (Alternate AIMS Only): a. □ Passed the Elementary Education Subject Knowledge AEPA exam # 01 OR b. □ Passed both the NES Elementary Education Subtests I and II OR c. □ HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR d. □ Earned a minimum of 100 points on the AZ HOUSSE for Veteran Teachers Returning to the Profession – Elementary Education (documentation required) OR e. □ Earned a minimum of 100 points on the AZ HOUSSE for Special Education Teachers-Elementary content, completed no later than June 30, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area OR f. □ HQ Teacher Reciprocity- Has an out-of-state reciprocal HOUSSE rubric (with supporting documentation) Options for a Single High School Content Area: g. □ Passed the appropriate AEPA or NES Subject Knowledge exam in the core content area OR h. □ HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR i. □ Holds an advanced degree in the core academic subject area OR j. □ Has a major/24 credit hours in the core academic subject area OR k. □ Holds National Board Certification in the core academic subject area (Generalist Certificates excluded) OR I. □ Earned a minimum of 100 points on the AZ HOUSSE for Veteran Teachers Returning to the Profession – Middle, Junior High, High School, Visual Arts & Music (documentation required) OR n. □ Earned a minimum of 100 points on the AZ HOUSSE for Special Education Teachers in the core academic subject area, completed no later than June 30, 2007 (documentation required). An existing rubric may be utili				
d.		•	· ·		
e.		Earned a minimum of 100 points on the AZ HO Elementary content, completed no later than Ju existing rubric may be utilized by teachers cont	USSE for Special Education Teachers- ine 30, 2007 (documentation required). An		
f.			eciprocal HOUSSE <u>rubric</u> (with supporting		
Op	tio	ns for a Single High School Content Area:			
g.		Passed the appropriate AEPA or NES Subject	Knowledge exam in the core content area OR		
h.		HQ Teacher Reciprocity- Has an out-of-state re	eciprocal exam (documentation required) OR		
 g. □ Passed the appropriate AEPA or NES Subject Knowledge exam in the core content area OR h. □ HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR i. □ Holds an advanced degree in the core academic subject area OR j. □ Has a major/24 credit hours in the core academic subject area OR k. □ Holds National Board Certification in the core academic subject area (Generalist Certificates excluded) OR 					
 h. □ HQ Teacher Reciprocity- Has an out-of-state reciprocal exam (documentation required) OR i. □ Holds an advanced degree in the core academic subject area OR j. □ Has a major/24 credit hours in the core academic subject area OR k. □ Holds National Board Certification in the core academic subject area (Generalist Certificates 					
k.	k. Holds National Board Certification in the core academic subject area (Generalist Certificates				
l.					
m.		<u> </u>	· · · · · · · · · · · · · · · · · · ·		
		•	• •		
n.		Earned a minimum of 100 points on the AZ HO academic subject area, completed no later than existing rubric may be utilized by teachers cont	USSE for Special Education Teachers in the core June 30, 2007 (documentation required). An		
0.		· · ·	ciprocal HOUSSE <u>rubric</u> (with supporting		
		the requirements for 1, 2, 3 and 4 (including 4a, rederal guidelines, you are considered highly q	4b, 4c, 4d, 4e, 4f, 4g, 4h, 4i, 4j, 4k, 4l, 4m, 4n or qualified.		
		Highly Qualified Teacher	Non-Highly Qualified Teacher		
I attest	to t	the factual completion of this evaluation.			
Signatur	e of	Teacher	Date		
Printed I	Vam	e of Principal			
Signatur	e of	Principal			

Please Note: If you are a 9-12th grade Special Education teacher and are <u>new to the profession</u> (i.e. first two years) you may use the "Multi-Subject Special Education Teacher- New to the Profession" addendum and the attached HOUSSE rubric to become <u>temporarily</u> highly qualified in a second content area.

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2013 – 2014 Addendum for Multi-subject Special Education Teacher-New to the Profession (Grades 9-12)

Pursuant to requirements mandated by H.R. 1350, Sec. 602 – (additional core academic subject area) Individuals with Disabilities Education Improvement Act of 2004.

If this addendum and HOUSSE rubric is completed by a "new to the profession" SPED teacher, it must be maintained along with the appropriate documentation in the teacher's file, regardless of whether the LEA utilizes the attestation forms to gather highly qualified data.

Name:			SSN (last 4 digits):	
School:			LEA:	
Teacher Work			School Start Date:	
Email:			(mm/yyyy) (Date teacher first began v	
NA. dai an dai ana ana ai al	- d t t	4l	,	,
	education teachers who are "new to ho are already highly qualified in a			
Rubric for Special Ed	ucation- New to the Profession form	n to temporarily	demonstrate that they	are highly qualified
	areas. Individuals using the adde			ly qualified by
another means with	in the first two years of work as a	SPED teacher.		
Date Began as SPED	Teacher:			
Date of HOUSSE Ru	bric Expiration (not to exceed 2 year	ars):		
1 Highly qualified	in one of the following care content	areas at time of	hiro (ahaak ONE hala).
i. Highly qualified	in one of the following core content	areas at time or	Tille (Check <u>ONE</u> belo	w).
☐ Elementary (Content (Alternate AIMS Only)	☐ Geography	/	
☐ Biology		☐ History		
☐ Chemistry		☐ Mathemati	cs	
☐ Earth Science	e	☐ Music		
☐ Economics		□ Physical S	cience	
☐ English		☐ Physics		
☐ Foreign Lang	guage	☐ Political So	cience/Government	
☐ General Scient	ence	☐ Visual Arts	;	
2 Indicate Curren	t Multi-Subject Teaching Assignmen	. t-		
2. maicate curren	t Multi-Subject Teaching Assignmen	ıt.		
Grade(s)	Content		# of Periods taught in	this Core Content Area
Grade(s)	Content		# of Periods Taught in	n this Core Content Area
Grade(s)	Content		# of Periods Taught in	n this Core Content Area

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2013 – 2014 Addendum for Multi-subject Special Education Teacher-New to the Profession (Grades 9-12)

3. Teaches the following core academic subject area for which an Arizona HOUSSE Rubric for Special Education will be completed. A separate addendum and rubric must be completed for each additional academic subject area. The appropriate documentation must be included with the HOUSSE rubric. Teachers with students assessed against the Alternate AIMS should check Elementary Content.

Please check only <u>ONE</u> option below:	
☐ Elementary Content (Alternate AIMS Only)	□ Geography
☐ Biology	☐ History
☐ Chemistry	☐ Mathematics
☐ Earth Science	□ Music
□ Economics	□ Physical Science
☐ English	□ Physics
☐ Foreign Language	□ Political Science/Government
☐ General Science	□ Visual Arts
HOUSSE Rubric for the content area marked in 3, you ar date noted above. I attest to the factual completion of this evaluation.	e considered nigniy qualified through the expiration
Signature of Teacher	Date
Printed Name of Principal	
Signature of Principal	Date



2013-2014

Arizona's High, Objective, Uniform, State Standard of Evaluation AZ HOUSSE Rubric for Special Education- New to the Profession

Please Note: Individuals must become highly qualified by another means within the first two years of work as a SPED teacher (see page one).

Date of HOUSSE Rubric Expiration:

Core Content Area:	
Please complete a Years of Teaching Experience in the Core Academic Subject Area	a separate rubric for each core academic area College Coursework in the Core Academic Subject Area
Elementary level includes teaching experience in an elementary classroom.	Elementary Content Teachers of Record: Coursework in the core academic subject areas: English/Language Arts/Reading
Middle and High School teaching includes 7- 12 th grade, departmentalized experience in the core academic subject area.	 Mathematics Music Science (Biology, Chemistry, Earth Science, General Science, Integrated Science, Physical Science and Physics) Social Studies (Geography, History, Political Science/Government & Economics)
Visual Arts and Music teachers may count K- 12 grade experience in these core areas.	- Visual Arts OR
	 An Advanced Degree relevant to Elementary Education to include: Curriculum & Instruction Elementary Education Early Childhood Education
	Middle & High School Teachers of Record:
	 Coursework in the core academic subject areas: Economics English
	Foreign LanguageGeographyHistory
	 Mathematics Middle Grades Language Arts/Reading
	Middle Grades Social StudiesMusic
	 Political Science/Government Science (Biology, Chemistry, Earth Science, General Science, Integrated Science, Physical Science and Physics) Visual Art
	**A copy of the complete university/college transcript must be attached to this document.
10 points per year Maximum = 50 pts	4 points per credit hourmust have a minimum of 13 credit hours in core academic subject area.
# Years:	# Sem/Cr. Hrs., and/or Degree Area:
TOTAL Points:	TOTAL Points:
Grand Total: (A score of	of 100+ points = Highly Qualified)
Teacher Printed Name:	
Teacher Signature:	Date:
Principal Signature:	Date:



2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM Local Education Agencies Eligible for the

Rural Education Achievement Program MULTI-SUBJECT SECONDARY TEACHERS (Grades 7-12)

(Pursuant to requirements mandated by P.L. 107-110 'No Child Left Behind' Legislation)

Local education agencies that are eligible to participate in the Rural Education Achievement Program may utilize this attestation form (see http://www.azed.gov/program-operations/reap/ for a list of eligible local education agencies). This form may be completed by multi-subject teachers in grades 7-12 in the following core content areas: Middle Grades Language Arts/Reading, Middle Grades Social Studies, English, Mathematics, General Science, Biology, Chemistry, Earth Science, Physical Science, Physics, Foreign Language, Economics, Political Science/Government, History, Geography, Visual Arts and Music.

Name:			SSN (last 4 digits):	
School:			LEA:	
Teacher Email:	Work		School Start Date: (mm/yyyy)	
			(Date teacher first began	working at this school site)
If the	LEA	is utilizing an attestation form to gather highly qu be completed for each core content		parate form should
1. H	olds a	bachelor's degree		
		valid Arizona teaching certificate – Intern, Provisional, Res are exempt from this requirement).	ciprocal, or Standard	(charter school
a b c d	.	Elementary Certificate Secondary Certificate Foreign Teacher Certificate Teaching Intern Certificate		
е	. 🗆	Special Education Certificate (List Disability Area(s):		
		AND		
3. T	each	ng Assignment:		
		Grade(s)		
_		Core Academic Area	# of Periods Taug	ht in this Core Content Area
Pleas	se ch	eck only <u>ONE</u> option below:		
а	ı. 🗖	Passed the appropriate AEPA or NES Subject Knowledge	e exam in the core co	ntent area OR
b). □	HQ Teacher Reciprocity- Has an out-of-state reciprocal e	xam (documentation	required) OR
С	:. 	Passed the appropriate ACTFL exam (for foreign language French) $\bf OR$	ges other than Spanis	h, German and
d	l. 🗖	Holds an advanced degree in the core academic subject	area OR	
е	e. 🗖	Has a major/24 credit hours in the core academic subject	area OR	
f.	. 🗆	Holds National Board Certification in the core academic s excluded) OR	ubject area (Generali	st Certificates

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2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM Local Education Agencies Eligible for the Rural Education Achievement Program MULTI-SUBJECT SECONDARY TEACHERS (Grades 7-12)

g.		Earned a minimum of 100 points on the AZ HOU Profession – Middle, Junior High, High School, \		
h.		Earned a minimum of 100 points on the AZ HOU Arts & Music teachers in the content area, compl required). An existing rubric may be utilized by to content area OR	eted i	no later than June 30, 2007 (documentation
i.		HQ Teacher Reciprocity- Has an out-of-state rec documentation)	iproca	al HOUSSE <u>rubric</u> (with supporting
		the requirements for 1, 2 and 3 (including 3a, 3b, , you are considered highly qualified .	3c, 3	d, 3e, 3f, 3g, 3h or 3i), under federal
	Hig	hly Qualified Teacher	Non-	Highly Qualified Teacher
I attes	to t	he factual completion of this evaluation.		
Signatu	re of	Teacher		Date
Printed	Name	e of Principal	-	
Signatu	re of	Principal		Date

Please Note: If you are a 7-12th grade teacher working in a local education agency that is eligible for the Rural Education Achievement Program, you may utilize the REAP Multi-Subject Secondary Teacher addendum and HOUSSE rubric to become temporarily highly qualified in a second content area.



2013 - 2014

Addendum for Multi-Subject Secondary Teachers (Grades 7-12) Local Education Agencies Eligible for the Rural Education Achievement Program

(Pursuant to requirements mandated by P.L. 107-110 'No Child Left Behind' Legislation)

If this addendum and HOUSSE rubric is completed, it must be maintained along with the appropriate documentation in the teacher's file, regardless of whether the LEA utilizes the attestation forms to gather highly qualified data.

9				
ime:	me:			
hool:	hool:			
acher Work ail:		School (mm/y	Start Date: yyy)	
Achievement Program (Grades 7-12) to tem	ade teachers working in a local ed n may use the REAP Arizona HOL corarily demonstrate competence nother means within the first th	ducation agency tha JSSE Rubric for Mu e in additional subje	at is eligible for alti-Subject Se ct areas. Indi	condary Teachers viduals must become
Date of Hire:	Date of HOUS	SSE Rubric Expirat	ion (3 years):	
Achievement Pro education agenci	2 th grade teacher employed in a logram (see http://www.azed.gov/pres). one of the following core content	ogram-operations/r	<u>eap/</u> for a list o	of eligible local
0 , ,	one of the fellowing core comen.	☐ Middle Grade	•	•
☐ Biology			des Ceneral Science des Language Arts/Reading	
☐ Chemistry				_
☐ Earth Science		☐ Middle Grades Mathematics		
☐ Economics		☐ Middle Grades Social Studies		ies
□ English		☐ Music		
☐ Foreign Langu		☐ Physical Science		
☐ General Scien	Ce	□ Physics		
☐ Geography		☐ Political Science/Government		
☐ History		☐ Visual Arts		
☐ Mathematics				
3. Indicate current m	nulti-subject teaching assignment:			
Grade(s)	Content	· · · · · · · · · · · · · · · · · · ·	# of Periods Taug	ht in this Core Content Area
Grade(s)	Content	<u> </u>	# of Periods Taug	ght in this Core Content Area
Grade(s)	Content		# of Periods Taug	ght in this Core Content Are
	Page 1 of 3	3		3/7/13



2013 – 2014 Addendum for Multi-Subject Secondary Teachers (Grades 7-12) Local Education Agencies Eligible for the Rural Education Achievement Program

(Pursuant to requirements mandated by P.L. 107-110 'No Child Left Behind' Legislation)

4. Teaches the following core academic subject for which a Rural Education Achievement Program HOUSSE rubric will be completed. The appropriate documentation must be included with each HOUSSE rubric. **A**

separate addendum and rubric must be complete	ted for each academic subject area.				
Please check only <u>ONE</u> option below:					
☐ Biology	☐ Middle Grades General Science				
☐ Chemistry	☐ Middle Grades Language Arts/Reading				
☐ Earth Science	☐ Middle Grades Mathematics				
☐ Economics	☐ Middle Grades Social Studies				
□ English	☐ Music				
☐ Foreign Language	☐ Physical Science				
☐ General Science	Physics				
☐ Geography	Political Science/Government				
☐ History	□ Visual Arts				
☐ Mathematics					
If you met the requirements for 1, 2 and 3 and have act the HOUSSE Rubric for the content area marked in 4, expiration date noted above. I attest to the factual completion of this evaluation.	ecrued 100 points (with the supporting documentation) on you are considered highly qualified through the				
Signature of Teacher	Date				
Printed Name of Principal					
Signature of Principal	Date				

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2013-2014

Arizona's High, Objective, Uniform, State Standard of Evaluation AZ HOUSSE Rubric for Local Education Agencies Eligible for the Rural Education Achievement Program Multi-Subject Secondary Teachers (Grades 7-12)

Please Note: Individuals must become highly qualified by another means within the first three years from the date of hire (see page one).

Date of HOUSSE Rubric Expiration:_____

Please complete a sep	parate rubric for each core academic area
Years of Teaching Experience in the Core Academic Subject Area	College Coursework in the Core Academic Subject Area
 Middle and High School teaching includes 7-12th grade, departmentalized experience in the core academic subject area. Visual Arts and Music teachers may count K-12th grade experience in these core areas. 	Middle & High School: Coursework in the core academic subject area noted above: -Biology -Chemistry -Earth Science -Economics -English -Foreign Language -General Science -Geography -History -Mathematics -Middle Grades Language Arts/Reading -Middle Grades Social Studies -Music -Physical Science -Physics -Political Science/Government -Visual Arts **A copy of the complete university/college transcript must be attached to this document.
10 points per year Maximum = 50 pts	4 points per credit hour must have a minimum of 13 credit hours in core academic subject area.
Years:	# Sem/Cr. Hrs., and/or Degree Area:
OTAL Points:	TOTAL Points:
and Total:(A score of 100+ p	points = Highly Qualified)
acher Printed Name:	
acher Signature:	Date:
incinal Signatura	Data

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2013 – 2014 ARIZONA HIGHLY QUALIFIED ATTESTATION FORM Career and Technical Education (CTE)

Pursuant to R7-2-302.02 and R7-2-302.03 – To be completed <u>only</u> by CTE teachers assigned to teach State Board approved equivalent courses (for dual credit) in Economics, English, Mathematics & Science.

ame:				SSN (last 4 digits):	
chool:				LEA:	
eacher Work mail:				School Start Date: (mm/yyyy)	
	rs must be highly qual g an attestation form to		re content ar	ea they are assigne	
1. Holds a bac	helor's degree				
		AND			
2. Holds a valid	d CTE certificate	AND			
Science.	teach State Board approv		rses (for dual c	redit) in Economics, En	glish, Mathematics, or
☐ CTE Eng ☐ CTE Eco ☐ CTE Mat	nomics	CTE Science:	☐ Biology ☐ Chemistr ☐ Earth Sc ☐ General ☐ Physical	ience Science	
		AND	☐ Physics		
4 # af Dania da	Taught in this Core Cor	AND			
Check only ⊆ a. □ Passed b. □ HQ Tea c. □ Holds a d. □ A major	DNE option below: the appropriate AEPA of the appropriate AEPA of the character and the control of the character and the	or NES Subject K n out-of-state rec ne core academic ore academic su	ciprocal <u>exam</u> c subject area bject area OR	(documentation requ OR	ired) OR
	tional Board Certification and Technical Educatior			area (National Board	d Certification in
f.	icher Reciprocity- Has a ntation)	n out-of-state red	ciprocal HOUS	SSE <u>rubric</u> (with supp	orting
	equirements for 1, 2, 3 a highly qualified.	and 4 (including	4a, 4b, 4c, 4d	, 4e or 4f), under fede	eral guidelines, you
	Qualified Teacher actual completion of this	evaluation.	□ Non-Hig	hly Qualified Teach	er
Signature of Teach	er		 Date		
Printed Name of Pr	rincipal				
Signature of Princip	pal		 Date		

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